

4 December 1963

MEMORANDUM FOR: Office of the Comptroller

ATTENTION: Chief, Finance Division
Chief, Fiscal Division

SUBJECT: Delegation of Procurement Authority to CIA Library Personnel

REFERENCE: Paragraph 4 of memorandum to Assistant Director for Central
Reference dated 16 January 1961, same subject.

1. Authority to sign purchase orders for the procurement of books and like material incident to the requirements of the Library, not to exceed the amount of \$500.00 per order, is delegated to the following individuals:

25X1A9a

2. Authority for the use of "Petty Cash" to effect necessary purchases of books and like material incident to the requirements of the Library is delegated to the following:

25X1A9a

Deputy Chief, Acquisitions Branch, CIA Library
Chief, [REDACTED] Acquisitions Branch

NO CHANGE IN CLASS. ☐
DECLASSIFIED
CLASS. CHANGED TO: TS S C
NEXT REVIEW DATE: _____
AUTH: HR 70-2
DATE: _____ REVIEWER: _____

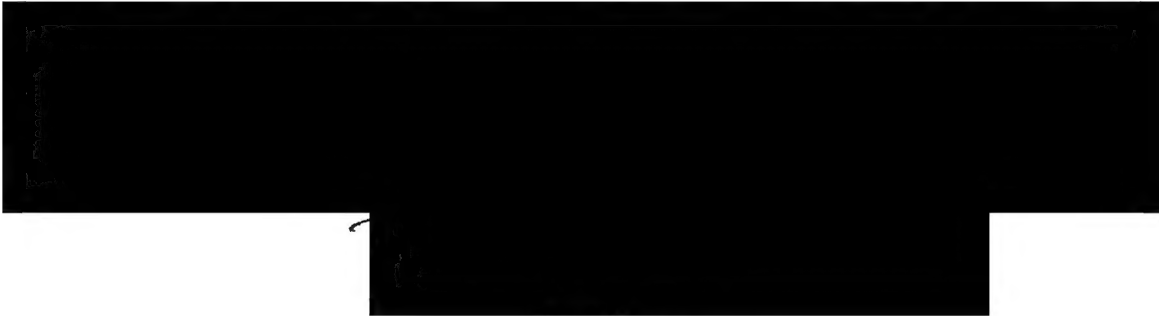
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CIA Librarian

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